RECLAMATION DISTRICT 799

(Hotchkiss Tract)

PO Box 353/6325 Bethel Island Rd., Bethel Island, CA 94511

www.RD799.com

Regular Board Meeting

 **Thursday, April 25, 2024**

**Regular Board Meeting at 6:00 PM**

Draft Meeting Minutes

\*Denotes supporting documentation available electronically and at the Reclamation District 799 office.

1. **Call to Order/Roll Call:** The meeting was called to order at 5:59 pm. Present for the meeting were: President Senior and Trustees: Price, Pierce, Mazotti, and Lipary.

Others present for the meeting include District Manager Alvarez, Levee Superintendent Vornhagen and District Secretary Holder.

1. **Public Comments**: None
2. **Consent Calendar**: All numbered consent calendar items listed will be acted upon under one vote unless specifically removed from the consent calendar by a member of the Board.
	1. Meeting Minutes from the Regular Meeting on March 28, 2024, 6:00pm
	2. Warrant(s)\*
	3. Financial Report(s)\*

**A motion was made by Trustee Price and seconded by Trustee Pierce to approve items a – c on the consent calendar. The vote showed five trustees in favor. Motion carried.**

1. **Discussion/Action Items:**
	1. Update/report on Summer Lake North development by District Manager/District Engineer/District Legal Counsel

**Summer Lake North (SLN)**

A walk-thru was conducted on April 18, 2024, with DeNova Homes. Participating in the walk-thru were the RD 799 team and DeNova team. The levee looked good except for needing to be mowed. DeNova will mow. There will be one more inspection once the mowing is completed.

Title work is occurring. Currently the title search, insurance policy and boundaries are in progress. It should be another two to three weeks before the process is completed.

Next week, there will be a couple of phone calls between the District’s legal and engineering teams to go over the boundaries of the parcel, if there are any questions they will call DeNova.

A big chunk of the temporary levee has been removed. Pump Station 3 is slowly progressing. DeNova plans on building models in 4-5 months.

* 1. Discussion and public outreach of the Local Hazard Mitigation Plan (LHMP) prepared by the Contra Costa County\*

This agenda item was to answer any questions the public may have concerning the Local Hazard Mitigation Plan that was presented to the District a few months ago by our engineering team. There are no public attendees at this meeting. By putting this on our agenda, the District has now met the FEMA requirements.

* 1. Discussion and consideration of adoption of Resolution 2024-6 “Authorizing Execution of the Project Funding Agreement (PFA HO-24-1.0-SP) For the Levee Rehabilitation Project” \*

**A motion was made by Trustee Price and seconded by Trustee Mazotti to adopt Resolution 2024-6 “Authorizing Execution of the Project Funding Agreement (PFA HO-24-1.0-SP) for the Levee Rehabilitation Project”. The vote showed five trustees in favor. Motion carried.**

* 1. Discussion and consideration of accepting a public donation of a boat/motor/trailer; including direction to staff to prepare and file the necessary paperwork to complete the transfer of property

District Manager Alvarez stated that inspections for the levees are difficult to do from the top of the levee crown. Having the use of a boat would help tremendously in that there would be a better view of any issues that could occur on the waterside levee. It would contribute to less foot traffic or ATV use on the levee. Even though the boat would be donated to the District, there would be some expenses, such as maintenance, registration costs, insurance and life vests. The costs are minimal in comparison to the benefits of having a boat available for levee inspections. The board accepted the generous donation, and the staff will prepare and file all the necessary paperwork to complete the transfer of the boat, motor and trailer.

* 1. Continued discussion regarding the creation of a Board Policy Handbook, including possible creation of Board Policy Handbook Ad-hoc Committee.

President Senior suggested to set up a special meeting some time in June. He stated that everyone should attend with their notes, and they can start combining all the information and begin to decide what they would like included in the RD 799 Board Handbook.

1. **Permits** – Discuss & Possible Action on all New and Pending Permits:
	1. Report of approved permits for routine encroachments\*
	2. Update on Potential Enforcement Actions - none.
2. **Engineer’s Report**\*
3. **Information Items**:

Required Board Trustee Training\*

An email from the District’s legal team was shared about the current litigation case. The legal team is continuing to work with the plaintiffs ‘attorneys on this case.

1. **Field Reports**:
	1. District Manager Alvarez\*
	2. Levee Superintendent Vornhagen\*

1. **Office Manager’s Report\***
2. **Board President’s Report**: None
3. **Trustee Reports**: None
4. **Adjournment**: The meeting adjourned at 6:37 pm.

Minutes submitted by District Secretary Holder.

Notice Is Hereby Given:

That the Board of Trustees will consider oral and written public comments. The Chair may announce time limits and direct the focus of public comments for any given proposal. For agenda items not requiring a formal motion, the Chair will announce the opening and closing of the public comment’s session. If you wish to speak, please stand and state your name and address. Please speak clearly and loud enough for everyone to hear. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. 12132) and the Ralph M. Brown Act (California Government Code 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the District Secretary Dina Holder at (925) 684-2398, during regular business hours, 10:00 am - 2:00 pm Monday - Friday, at least 24 hours prior to the time of the meeting.” Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District office located at 6325 Bethel Island Rd. Bethel Island, CA 94511