RECLAMATION DISTRICT 799

(Hotchkiss Tract)

PO Box 353/6325 Bethel Island Rd., Bethel Island, CA 94511

www.RD799.com

**Special** Board Meeting

**Thursday, July 11, 2024**

**Special Board Meeting at 6:00 PM**

Meeting Minutes

\*denotes supporting documentation available electronically and at the Reclamation District 799 office.

1. **Call to Order/Roll Call:** The meeting was called to order at 6:00 pm. Present for the meeting were: President Senior and Trustees: Price, Pierce, Mazotti and Lipary.

Others present for the meeting include District Manager Alvarez, Levee Superintendent Vornhagen and District Secretary Holder.

1. **Public Comments**: None
2. **Consent Calendar**: All numbered consent calendar items listed will be acted upon under one vote unless specifically removed from the consent calendar by a member of the Board.
   1. Meeting Minutes from the Regular Meeting on May 30, 2024, 6:00pm
   2. Warrant(s)\*
   3. Financial Report(s)\*

**A motion was made by Trustee Price and seconded by Trustee Pierce to approve items a – c on the consent calendar. The vote showed five trustees in favor. Motion carried.**

1. **Discussion/Action Items:**
   1. Update/report on Summer Lake North development by District Manager/District Engineer/District Legal Counsel

**Summer Lake North (SLN)**

Curbs and gutters and electrical are being installed.

The transfer of ownership of the levee is going very slow. The developers are still working on a punch list that was given to them about a month ago. They are dealing with issues with PG & E, Ironhouse and Diablo Water. The District is in no hurry to take over ownership.

Work at Pump Station 3 has progressed over the last few weeks. In the next couple of weeks, the connection of pipes under Sandmound Blvd should be completed.

The District Manager and the District’s engineering and legal team have met with the City of Oakley and their Public Works Department to develop an agreement for who will be responsible for what, once the development is completed.

President Senior asked if the City of Oakley will be responsible for the dewatering. The City of Oakley will own and operate all the facilities within the dry levee, i.e. parks, lakes, public transfer stations, pump station. The District will own, operate, and maintain the levee. There will be an integrated pump station (owned and maintained by the City of Oakley) that allows rainwater from the development to flow into the District’s ditch that goes to Pump Station 3. The City of Oakley will essentially be the HOA of this development.

No news on any of the other developments currently.

The District has a fully executed, and funded, agreement with Diablo Water for the Sandmound Consolidation Project. The District’s engineer has begun reviewing plans on Summer Lake and Sandmound.

The two grant opportunities with DWR have been approved, but the paperwork and permits are forthcoming.

* 1. Discussion and consideration of adoption of Resolution # 2024-7 “Authorizing the Collection of the Regular Annual Assessment and Directing GEI Consultants to prepare and submit the 2024-2025 Assessment Roll to the Contra Costa County Assessor” \*

District Manager Alvarez recommended that the District adopt a five percent increase for assessments.

**A motion was made by Trustee Price and seconded by Trustee Mazotti to adopt Resolution 2024-7 “Authorizing the Collection of the Regular Annual Assessment and Directing GEI Consultants to prepare and submit the 2024-2025 Assessment Roll to the Contra Costa County Assessor” and to increase the general assessment rate by 5%. The vote showed five trustees in favor. Motion carried.**

* 1. Discussion and consideration of adoption of Resolution # 2024-8 “Authorizing the Collection of the Annual Special Assessment and Directing GEI Consultants to prepare and submit the 2024-2025 Assessment Roll to the Contra Costa County Assessor” \*

District Manager Alvarez explained that the Special Assessment tax only pertains to Summer Lake South properties. He recommended a five percent increase.

**A motion was made by Trustee Price and seconded by Trustee Mazotti to adopt Resolution 2024-8 “Authorizing the Collection of the Annual Special Assessment and Directing GEI Consultants to prepare and submit the 2024-2025 Assessment Roll to the Contra Costa County Assessor” and to increase the special assessment rate by 5%. The vote showed five trustees in favor. Motion carried.**

* 1. Continued discussion regarding the creation of a Board Policy Handbook, including possible creation of Board Policy Handbook Ad-hoc Committee

President Senior proposed to look at the Jurupa Valley Board Handbook. This handbook seems to align best with the district’s goals. President Senior will make some changes and then he will pass it along to the rest of the Board to review. The board will then discuss the draft handbook at the August board meeting.

1. **Permits** – Discuss & Possible Action on all New and Pending Permits:
   1. Report of approved permits for routine encroachments\*
   2. Update on Potential Enforcement Actions - none
2. **Engineer’s Report**\*
3. **Information Items**:

Required Board Trustee Training\*

1. **Field Reports**:
   1. District Manager Alvarez\*
   2. Levee Superintendent Vornhagen\*

1. **Office Manager’s Report\***
2. **Board President’s Report**: None
3. **Trustee Reports**: None
4. **Adjournment**: The meeting adjourned at 6:40 pm.

Minutes submitted by District Secretary Holder.

Notice Is Hereby Given:

That the Board of Trustees will consider oral and written public comments. The Chair may announce time limits and direct the focus of public comments for any given proposal. For agenda items not requiring a formal motion, the Chair will announce the opening and closing of the public comments session. If you wish to speak, please stand and state your name and address. Please speak clearly and loud enough for everyone to hear. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. 12132) and the Ralph M. Brown Act (California Government Code 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the District Secretary Dina Holder at (925) 684-2398, during regular business hours, 10:00 am - 2:00 pm Monday - Friday, at least 24 hours prior to the time of the meeting.” Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District office located at 6325 Bethel Island Rd. Bethel Island, CA 94511