RECLAMATION DISTRICT 799

(Hotchkiss Tract)

PO Box 353/6325 Bethel Island Rd., Bethel Island, CA 94511

www.RD799.com

Regular Board Meeting

**Thursday, July 25, 2024**

**Regular Board Meeting at 6:00 PM**

Draft Meeting Minutes

\*denotes supporting documentation available electronically and at the Reclamation District 799 office.

1. **Call to Order/Roll Call:** The meeting was called to order at 6:00 pm. Present for the meeting were: President Senior and Trustees: Price and Mazotti. Absent were Trustees Pierce and Lipary.

Others present for the meeting include District Manager Alvarez, Levee Superintendent Vornhagen and District Secretary Holder.

1. **Public Comments** None
2. **Consent Calendar**: All numbered consent calendar items listed will be acted upon under one vote unless specifically removed from the consent calendar by a member of the Board.
   1. Meeting Minutes from the Special Meeting on July 11, 2024, 6:00pm
   2. Warrant(s)\*
   3. Financial Report(s)\*
   4. Authorize the transfer of $80,000 from the LAIF account to the General Fund\*

**A motion was made by Trustee Price and seconded by Trustee Mazotti to approve items a – d on the consent calendar. The vote showed three trustees in favor (Trustees Pierce and Lipary were absent). Motion carried.**

1. **Discussion/Action Items:**
   1. Update/report on Summer Lake North development by District Manager/District Engineer/District Legal Counsel

**Summer Lake North (SLN)**

There is continued progress with utilities and pump station three. The developers have run the two pipes up the landside slope of the levee to connect to the waterside manifold. They have run the two pipes underneath Sandmound Blvd and have the bulk of the “plumbing” west of Sandmound Blvd to connect the manifold.

President Senior asked that if this task took a lot of electricity. District Manager Alvarez stated that they had put a new pole so it wouldn’t use much electricity.

**Grand Cypress Preserve (GCP)**

District staff had a phone call with GCP this morning. The discussion consisted of looking at alternative plans for pump station number four. GCP has not wanted to contribute to the improvements needed for pump station four to accommodate the increase of water usage. This has been a bone of contention for the last two to three years. GCP has now come up with a couple of alternatives to the placement of pump station four. GCP was told that discussions regarding pump station four would continue when they can provide plans. It is encouraging that they contacted the District.

* 1. Presentation, discussion, consideration, and adoption of the Fiscal Year 2024-2025 District Budget; including proposed employee COLA raises\*

District Manager Alvarez stated that the budget went up because prices have gone up across the board. District Manager Alvarez recommended the employees receive a 3 percent COLA increase, and that Logen Gragg and Ryan Brunham received a $1,000 per month medical reimbursement stipend. District Manager Alvarez announced that Levee Superintendent Vornhagen has given his two-week notice. With this new information, District Manager Alvarez stated that Logen Gragg will be promoted to Levee Superintendent and Ryan Brunham will be the Assistant Superintendent. At this time, there are no plans to replace the lost manpower.

District Manager Alvarez also recommended that a portion of existing Levee Superintendent Vornhagen’s wages be distributed to new Levee Superintendent Gragg and new Assistant Levee Superintendent Brunham. District Manager Alvarez suggested a $6/hr. increase for Gragg and a $5/hr. increase for Brunham. This scenario would still allow the District to save over $20/ hr. from exiting Superintendent Vornhagen’s wages.

Levee Superintendent Vornhagen thanked District Manager Alvarez and the rest of the staff. He highly recommended Logen and Ryan as very qualified and capable for these promotions. The board trustees thanked Levee Superintendent Vornhagen for all of his hard work and said that he will be missed.

**A motion was made Trustee Price and seconded by Trustee Mazotti to adopt the Fiscal Year 2024-2025 District Budget as presented, including the proposed employee COLA raises, the medical reimbursements, and the increase for employees Gragg and Brunham. The vote showed three trustees in favor (Trustees Pierce and Lipary were absent). Motion carried.**

* 1. Conduct Biennial Review of the District’s Conflict of Interest Code as Required by the Political Reform Act\*

The District’s Conflict of Interest Code was reviewed; no changes are needed at this time.

* 1. Continued discussion regarding the creation of a Board Policy Handbook, including possible creation of Board Policy Handbook Ad-hoc Committee

President Senior has been going through the sample handbook that everyone agreed upon and he found a lot of government codes. President Senior stated that he would look up all the codes and see what pertains to our District. Afterwards, he will be sending a revised copy of the handbook to all board members to review prior to discussion at the next board meeting.

1. **Permits** – Discuss & Possible Action on all New and Pending Permits:
   1. Report of approved permits for routine encroachments\*
   2. Update on Potential Enforcement Actions - none
2. **Engineer’s Report** - none
3. **Information Items**:

Required Board Trustee Training\*

Sunset Marina Update\*

1. **Field Reports**:
   1. District Manager Alvarez - verbal
   2. Levee Superintendent Vornhagen - none

1. **Office Manager’s Report\***
2. **Board President’s Report**: None
3. **Trustee Reports**: None
4. **Adjournment**: The meeting adjourned at 6:31 pm.

Minutes submitted by District Secretary Holder

Notice Is Hereby Given:

That the Board of Trustees will consider oral and written public comments. The Chair may announce time limits and direct the focus of public comments for any given proposal. For agenda items not requiring a formal motion, the Chair will announce the opening and closing of the public comments session. If you wish to speak, please stand and state your name and address. Please speak clearly and loud enough for everyone to hear. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. 12132) and the Ralph M. Brown Act (California Government Code 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the District Secretary Dina Holder at (925) 684-2398, during regular business hours, 10:00 am - 2:00 pm Monday - Friday, at least 24 hours prior to the time of the meeting.” Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District office located at 6325 Bethel Island Rd. Bethel Island, CA 94511