RECLAMATION DISTRICT 799

(Hotchkiss Tract)

PO Box 353/6325 Bethel Island Rd., Bethel Island, CA 94511

www.RD799.com

Regular Board Meeting

**Thursday, September 26, 2024**

**Regular Board Meeting at 6:00 PM**

Meeting Minutes

\*denotes supporting documentation available electronically and at the Reclamation District 799 office.

1. **Call to Order/Roll Call:** The meeting was called to order at 6:00 pm. Present for the meeting were: President Senior and Trustees Pierce and Price. Absent were Trustees Mazotti and Lipary.

Others present for the meeting included District Manager Alvarez, Levee Superintendent Gragg and District Secretary Holder.

1. **Public Comments**: None.
2. **Consent Calendar**: All numbered consent calendar items listed will be acted upon under one vote unless specifically removed from the consent calendar by a member of the Board.
   1. Meeting Minutes from the Regular Meeting on August 29, 2024, 6:00pm
   2. Warrant(s)\*
   3. Financial Report(s)\*

**A motion was made by Trustee Price and seconded by Trustee Pierce to approve items a – c on the consent calendar. The vote showed three trustees in favor (Trustees Mazotti and Lipary were absent). Motion carried.**

1. **Discussion/Action Items:**
   1. Update/report on Summer Lake North development by District Manager/District Engineer/District Legal Counsel

**Summer Lake North (SLN)**

The pump station #3 work has been progressing. They have lifted the crane, and the propane generator, to the top floor of the building. They are also working on the very elaborate, heavy-duty stairway. They have poured a concrete pad in the District’s yard. Two propane tanks are being delivered to power the generator.

PG & E is doing some power pole work in and around the project and our side of the street. Some new power poles will be installed, and some transformers will be moved; which will require the power to be shut off temporarily for all of Sandmound Blvd. They are waiting on electrical components to arrive.

In tract, the integrated pump station that will let water out to our pump station is going on to a small degree. They have not begun the levee penetration between the two levees as they are waiting on other parts to arrive. The District had a pre-con meeting with our engineers about the specifics of levee penetration.

The title transfer work still has not begun yet. This may happen by the end of the year. Model homes are being built and asphalt is being laid.

**Grand Cypress Preserve (GCP)**

GCP has submitted a draft term sheet for the District’s review. There is a meeting tomorrow morning with our legal and engineers to review this document. GCP had submitted a Draft Term sheet to us about four years ago. Because of the amount of time that has passed, the District asked GCP to start the process from the beginning; thus, the new draft term sheet.

GCP discussed pump station 2 and 4. In the past, pump station 4 was the biggest issue for GCP. They have come up with some alternative places. The District Manager approves of the alternate locations. It would be nice to have the pump station on our property. Currently, only pump station 2 is located on District owned property. Obviously, with easements from many years ago we own the pump stations. The new pump station would now be on land that we own. GCP has not talked about facts or figures. They are willing to contribute to the project.

**Estuary Cove**

Estuary Cove has submitted plans and some additional documentation to Contra Costa County. Contra Costa County has forwarded those plans and calculations to us for review. The County was notified that any District comments will be submitted directly to the developer, when we have a funded agreement with the developer. Our Attorney sent a sample funding agreement to the developer along with a note letting them know when an agreement has been executed, the District will begin reviewing the plans.

* 1. Discussion and consideration of authorizing the District Manager to sell surplus equipment, 2001 Dodge Ram Pickup

District Manager Alvarez stated the 2001 Dodge Ram 1500 Pickup has been sitting in the maintenance yard, not being used. There has been some interest from people in purchasing the truck. The value may not be very much, but right now it is taking up room in the maintenance yard that we will eventually be needing.

**A motion was made by Trustee Pierce and seconded by Trustee Price to authorize the District Manager to sell the 2001 Dodge Ram Pickup. The vote showed three trustees in favor (Trustees Mazotti and Lipary were absent). Motion carried.**

* 1. Discussion and consideration of authorizing the purchase of an equipment trailer

District Manager Alvarez stated that the District currently does not have any trailers heavy enough to move the Skid Steer Mower. The District is paying a company to move the Skid Steer from place to place. He recommends purchasing an equipment trailer; the money to purchase this trailer would come out of the CFD monies.

**A motion was made by Trustee Pierce and seconded by Trustee Price to authorize the purchase of an equipment trailer. The vote showed three trustees in favor (Trustees Mazotti and Lipary were absent). Motion carried.**

* 1. Continued discussion regarding the creation of a Board Policy Handbook\*.

President Senior asked the trustees to spend some time reviewing and taking notes on the draft board policy handbook between now and the next meeting.

* 1. Authorize the transfer of $80,000 from the LAIF account to the General Fund\*

**A motion was made by Trustee Price and seconded by Trustee Pierce to authorize the transfer of $80,000 from the LAIF account to the General Fund. The vote showed three trustee in favor (Trustees Mazotti and Lipary were absent). Motion carried.**

* 1. Discussion and consideration of adoption of Resolution #2024-10 and #2024-11 “Authorizing the Signing of Signature Cards for BAC Community Bank for Three (3) New District Bank Accounts” \*

**A motion was made by Trustee Pierce and seconded by Trustee Price to adopt Resolution #2024-10 and #2024-11 Authorizing the Signing of Signature Cards for BAC Community Bank for Three (3) New District Accounts. The vote showed three trustees in favor (Trustees Mazotti and Lipary were absent). Motion carried.**

1. **Permits** – Discuss & Possible Action on all New and Pending Permits:
   1. Report of approved permits for routine encroachments\*
   2. Update on Potential Enforcement Actions - none
2. **Engineer’s Report**\*
3. **Information Items**:

Required Board Trustee Training\*

1. **Field Reports**:
   1. District Manager Alvarez\*
   2. Levee Superintendent Gragg\*

1. **Office Manager’s Report\***
2. **Board President’s Report**: None
3. **Trustee Reports**: None
4. **Adjournment**: The meeting adjourned at 6:25 pm.

The meeting minutes submitted by District Secretary Holder.

Notice Is Hereby Given:

That the Board of Trustees will consider oral and written public comments. The Chair may announce time limits and direct the focus of public comments for any given proposal. For agenda items not requiring a formal motion, the Chair will announce the opening and closing of the public comments session. If you wish to speak, please stand and state your name and address. Please speak clearly and loud enough for everyone to hear. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. 12132) and the Ralph M. Brown Act (California Government Code 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the District Secretary Dina Holder at (925) 684-2398, during regular business hours, 10:00 am - 2:00 pm Monday - Friday, at least 24 hours prior to the time of the meeting.” Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District office located at 6325 Bethel Island Rd. Bethel Island, CA 94511